

EXHIBIT 10-A2

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| HOME Monitoring Checklist | LABOR STANDARDS |
| Grantee Name: | Contract Number: |
| HOME Program Officer: | Date: |

This form will be completed only when Davis-Bacon regulations apply, i.e. when a project has 12 or more HOME-assisted units.

| QUESTIONS | ANSWER | | NOTES |
|--|--------|---|-------|
| | Y | N | |
| A. PREPARING TO PERFORM A REVIEW | | | |
| 1. Has the name and phone number of the current LSO been submitted? | | | |
| 2. Have any labor standards violations been detected: a. If yes, were remedial actions taken? b. Were worker complaints handled and resolved in a timely manner? c. Is proper documentation in project files? | | | |
| B. PRECONSTRUCTION DOCUMENTATION | | | |
| 1. Are required pre-construction documents in project case file: a. Invitation for Bids, with labor standards provisions and wage rate determinations? b. Ten-day call verification | | | |
| 2. Have contractors submitted weekly, signed payrolls? a. Does the grantee maintain evidence that it reviewed the payrolls? | | | |
| 3. Has LSO conducted employee interviews? a. Are Records of Employee Interviews in the files? b. Were a representative number of labor categories covered? | | | |
| 4. Did the grantee conduct on-site inspections and place evidence of such in the case files? | | | |